



Fair Trading

ABN 81 913 830 179

Fee: \$49

This is a processing fee and is not refundable if the application is withdrawn or refused.

Application for Renewal / Restoration
TRADESPERSON'S CERTIFICATE
Motor Dealers and Repairers Act 2013

The Motor Dealers and Repairers Act 2013 commenced on 1 December 2014. This Act replaced the Motor Vehicle Repairs Act 1980 and the Motor Dealers Act 1974.

Under the Motor Dealers and Repairers Act 2013 (the Act) tradesperson's certificates are required to be renewed every 3 years. If the tradesperson's certificate is not renewed then the certificate will expire.

The first renewal of tradespersons certificates under the Act will be phased in over a three-year period from January 2015. The due date for the renewal of a tradesperson's certificate will be based on the original grant date of the certificate. To find out when a tradesperson's certificate is due for renewal, refer to the Information for Applicants attached to this form.

To renew or restore a tradesperson's certificate complete and sign this form and lodge the form as indicated below. An application for restoration can be made only within three months of the expiry date.

If you hold additional certificates for other classes of repair they can be merged into one record. To do so please list them all below and tick the Merge box.

Form with fields: Tradeperson's Certificate Number(s), Certificate Holder, Residential Address, Email Address, Telephone No., Postal Address, and Merge checkbox.

How to lodge this application

Apply online at: www.onegov.nsw.gov.au

OR

In person at: Service NSW Service Centre

For your nearest Service NSW Service Centre, go to www.service.nsw.gov.au or telephone 13 77 88

Credit card payments are subject to a 0.40% surcharge.

Enquiries: Monday to Friday 8:30 am to 5:00 pm Telephone: (02) 9619 8700 TTY: (02) 9619 8673

INFORMATION FOR APPLICANTS

The following information is provided for applicants applying to renew their tradespersons certificate under the *Motor Dealers and Repairers Act 2013*.

The *Motor Vehicle Repairs Act 1980* was repealed on 1 December 2014 by the *Motor Dealers and Repairers Act 2013* (the Act).

Renewal of your tradesperson's certificate

Tradesperson's certificates renewed under the *Motor Dealers and Repairers Act 2013* will have a duration of 3 years at which point they will fall due for renewal.

The first renewal of tradesperson's certificates under the *Motor Dealers and Repairers Act 2013* will be phased in over a three-year period from January 2015 to December 2017. The due date for the first renewal of a tradesperson's certificate will be based on the original grant date of the certificate (refer to the table below).

Grant Date of Tradespersons Certificate	Year Due for Renewal
1980 - 1987	2019
1988 - 2008	2019
2009 - 2014	2019

The day of the year that a tradesperson's certificate will be due for renewal is the day before the anniversary date of the granting of the certificate.

Example 1:	if a tradespersons certificate was originally granted on 23 August 1985, the due date will be 22 August 2019
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Example 2:	if a tradespersons certificate was originally granted on 17 April 1990, the due date will be 16 April 2019
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Example 3:	if a tradespersons certificate was originally granted on 30 June 2010, the due date will be 29 June 2019
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Warning: If a tradesperson's certificate is not renewed by the due date it will expire. If a tradesperson's certificate does expire, an application to restore the certificate may be made within 3 months of the expiry date.

Classes of repair work

On the commencement of the *Motor Dealers and Repairers Act 2013* there were changes to the classes of repair work. The table below shows the changes. The classes of repair work held by certificate holders changed accordingly.

Under the Act no new tradesperson's certificates will be issued with a restricted scope of work. Existing holders of tradesperson's certificates with a restricted scope of work may however continue to hold and renew their certificate with the existing restriction.

Class of Repair Work under the Motor Vehicle Repairs Act 1980	Class of Repair Work under the Motor Dealers & Repairers Act 2013
liquefied petroleum gas mechanic	liquefied petroleum gas mechanic
natural gas mechanic	liquefied natural gas mechanic and compressed natural gas mechanic
automotive electrician	automotive electrician
body maker	body maker
brake mechanic exhaust repairer front end specialist	underbody work Note: certificates issued under the 1980 Act will be subject to the condition that the person must not undertake work other than work that the person was authorised to carry out under the tradesperson's certificate that the person held under the 1980 Act.
motor cycle mechanic	motor cycle mechanic
motor mechanic	motor mechanic
panelbeater	Panelbeater
transmission specialist	transmission specialist
vehicle painter	vehicle painter
radiator repairer	No equivalent Note: Existing holders of tradesperson's certificates issued in the repair class of radiator repairer may continue to hold and renew their tradesperson's certificate. New applicants who intend to carry out radiator repair work will be required to hold a tradesperson's certificate in the repair class of motor mechanic.

Provisional tradesperson's certificate

A provisional tradesperson's certificate issued under the *Motor Vehicle Repairs Act 1980* cannot be renewed.

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